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Ministry of Agriculture, Irrigation  
And Water Development  
P.O Box 30134  
Lilongwe 3

Proc Ref. No: **019/RT/FISP/S/2026-2027/04**

**...<sup>th</sup> September, 2026**

The Team Leader,  
Logistics Unit,  
P.O. BOX 31192,  
Lilongwe 3.

Dear Sir

**NOTIFICATION OF CONTRACT TO AWARD FOR PROVISION OF  
AUXILIARY SERVICES FOR THE 2026/2027 FARM INPUT SUBSIDY  
PROGRAM (FISP)**

We refer to our tender Ref. No. **019/RT/FISP/S/2026-2027/04** for  
**Provision of Auxiliary Services** which you responded with a bid.

We are pleased to inform you that your bid was successful for **Provision of  
Auxiliary Services for the 2026/2027 Farm Input Subsidy Program (FISP)**. We  
therefore intend to award a contract for **Provision of Auxiliary Services** as  
follows;

| <b>Item<br/>No.</b> | <b>Description of<br/>Goods</b>      | <b>Delivery Period</b>                                |
|---------------------|--------------------------------------|-------------------------------------------------------|
| 1                   | Production of an<br>inception report | September 2026 to March, 2027 subject<br>to extension |

|   |                                                                                                  |                                                    |
|---|--------------------------------------------------------------------------------------------------|----------------------------------------------------|
| 2 | Production of 3 copies of beneficiary registers for all 5446 Farmer Organisations in the country | September 2026 to March, 2027 subject to extension |
| 3 | Production of weekly and final reports                                                           | September 2026 to March, 2027 subject to extension |

In view of this, The Ministry hereby intends to award you a contract for **Provision of Auxiliary Services for the 2026/2027 Farm Input Subsidy Program (FISP)**. at a total contract sum of **One hundred Nineteen million, six hundred ninety-three thousand seven thirty-nine Malawi kwacha and thirty-eight tambala (MK119,693,739.38)**.

Kindly confirm your acceptance in writing to the above address herein or email [hqtsprocurement@agriculture.gov.mw](mailto:hqtsprocurement@agriculture.gov.mw) within two(2) days from date of this letter

**Erica Maganga**  
**SECRETARY FOR AGRICULTURE, IRRIGATION AND WATER DEVELOPMENT**